Technology Appropriations Board
Minutes of Meeting of May 20, 1998

Location: AHT 4th Floor Conference Room
Time: 2:00 - 3:00PM

In attendance:

Sue Mettlen (Co-Chair)	Mark Hall
Fred Tompkins	Faye Muly
Surya Singh	Paula Kaufman

There was a discussion of the general principles to be applied to awards of FY 98-99 technology funding for computing laboratory proposals. In addition to the guidelines developed at the April meeting, the following recommendations were made:

- Give priority to low cost, but high impact, applications.
- Give priority to proposals that contain a significant cost sharing component.
- Assign first priority to computing hardware and software, and secondary priority to funding for cameras, VCRs, and other peripheral equipment.
- Minimize requests for network installation and port charges.
- Minimize requests for supplies and other recurring costs.
- Consider projectors and other presentation devices for instructional venues within the Innovative Technology Center funding.
- Make an effort to distribute the funding among as many different departments as possible.
- Give special attention to colleges or departments that did not receive significant investment in FY 97-98.
- Follow priorities as assigned by Deans.

Based on these criteria, the top priority proposals will be selected for further review. A SWAT team, including a student representative, will be assigned to evaluate the technical aspects of the proposals, assess the infrastructure needs (network access, physical security of location, electrical and air conditioning needs, and other issues), and determine current costs for the projects. This information will be brought to the Technology Appropriation Board at the June meeting, for final action on the requests for FY 98-99.

The next meeting of the Technology Appropriations Board is scheduled for June 17, 1998, in the AHT Fourth Floor Conference Room.