Technology Advisory Board (TAB)
Minutes of Meeting, October 17, 2007

Location: Andy Holt Tower, 4th Floor Conference Room, 2:30PM

Attendance: Jean Derco, Robert Holub, Judy Huddleston, Laura Knotts, Tim Kresse, Joanne Logan, Jamie Lonie, Maribeth Manoff, Mike McNeil, Robin McNeil, Robert Osborne, Stan Pinkleton, James Price, Brian Spade, Harriette Spiegel

The meeting was called to order and Harriette Speigel welcomed everyone to the meeting.

New Members
Ms. Spiegel asked that any members attending for the first time introduce themselves.

Mission of Technology Advisory Board
Ms. Spiegel reminded everyone of the mission of the Technology Advisory Board.

- Advise the Office of Information Technology on implementation and expenditure of student fees for technology
- Develop and monitor technology guidelines
- Solicit input from campus constituencies
- Monitor progress of collections/expenditures
- Review technology trends and their impact on UTK's plan

Procedure for submitting departmental proposals for funding
Ms. McNeil outlined the procedures for submitting departmental proposals for FY09 funding. Criteria and procedures for proposals can be found on the Tech Fee web pages. Departments will be able to submit online proposals from October 29 through December 7. A letter will also be sent to all Deans, Directors, and Department Heads reminding them of the process.

ECAR Student Survey results
Jean Derco presented the results of the recent ECAR survey, administered to freshmen and senior students across 99 institutions. There were a total of 657 students from UTK that participated. General impressions for the UTK campus include:

- 87% of students preferred their University email account for communications from the University

- Students generally use an electronic device for accessing the library and university web pages and to write documents for courses.
- Students are generally not creating digital video/audio or web pages.
- Students are generally not blogging.

Dr. Derco presented several action items for the Innovative Technology Center in response to the survey results:

- Increase the use of podcasting on campus
- Increase communication with faculty about using instant messaging features and the new Blog tool on Blackboard
- Increase communication with faculty on best practices for using discussion boards and the assignment manager in Blackboard
- Increase academic use of online social networks

Full results of the survey can be found [here on the Techfee web site](#).

Student Concerns
Laura Knotts inquired about a student's access to class roles for other sections of the same course. She believes it is very helpful to be able to contact other students that are taking the same course with the same instructor, but that are enrolled in other sessions. Dr. Derco indicated that this is not a limitation of the Blackboard system but rather a result of a faculty member's choice of their class setup. Dr. Derco will investigate this issue further and will work with faculty to ensure that they understand the Blackboard system capabilities.

Ms. Speigel thanked everyone for attending and with no further business, the meeting was adjourned. The next meeting of the Technology Advisory Board is scheduled for Wednesday, November 28, 2007, at 2:30 PM, in the AHT 4th floor Conference Room.