

Student TAB Meeting

Minutes, September 15, 2017

605 Hodges Library, 3:30-4:45

Action Items

- None

Members

Voting Members

Mark Alexander, Benjamin Bergman, Andrew Capps (Co-Chair), Michelle Cosby, Bill Dunne, Jennifer Gramling, **Rebecca Koszalinski**, Alexandre Medeiros Rodrigues, **Divyani Rao, Jacob Rogers, Dylan Scott**, Stephen Wilke (**bold** indicates present)

Ex Officio Members

Larry Jennings, David Ratledge, Joel Reeves (Co-Chair) (**bold** indicates present)

Welcome and Introductions

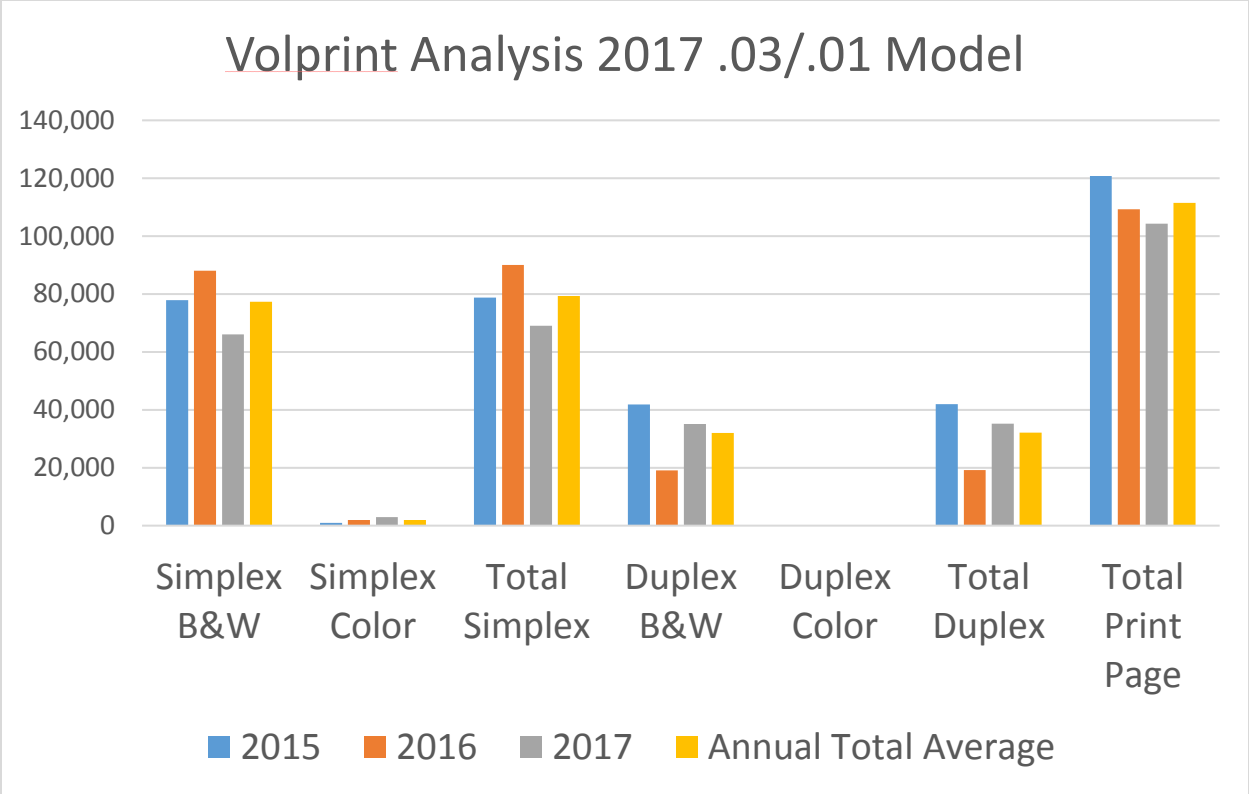
- Joel Reeves – Assoc. Vice Chancellor and CIO
- Larry Jennings – Associate CIO
- Andrew Capps – Director of SGA Tech Services Committee, Senior in Journalism & Electronic Media
- David Ratledge – Technology Integration Coordinator, Library
- Ben Bergman – Senior in Interdisciplinary Programs
- Jacob Rogers – Sophomore in Supply Chain Management
- Rebecca Koszalinski – Asst. Professor in Nursing
- Divyani Rao – Graduate student in Computer Science
- Mark Alexander – Asst. Vice Chancellor, Division of Student Life

Only two meetings this semester because of holidays.

Updates

Lab Printing - .03/.01 Model

- Good news: simplex printing went down, and duplex went up.
- Total images up 8%; total pages down 5%.
- No complaints so far.



Blackboard Retired

- Fully on Canvas now – lots of faculty asking for help migrating at the beginning of the semester.

Classroom Technology Updates

- Previous years – approximately 25 rooms per year.
- 2017 – 50 rooms installed/refreshed. About \$1.4 million; some from Facilities Fee; most from Tech Fee.
- 46 rooms included new Cynap collaboration/presentation device.
- Trying to standardize the technology stacks; more classrooms have been nationalized, so easier to keep to a standard.
- Raising tech fee two years ago was to put more money into classroom tech updates.

New Business

Budget Overview 2017-2018

Classroom Technology	\$900,000
Department Awards	\$1,000,000
Hardware	\$430,000
Operating	\$114,000
Salary/Benefits	\$2,555,000
Software	\$1,191,000
Network Upgrades	\$200,000
Audio Visual Services	\$10,000
Grand Total	\$6,400,000

- Hope to get classrooms on a six-year cycle (50 / year). May be able to go to five-year cycle (60 / year) after a while, with efficiencies and with some equipment not needing to be replaced each time (e.g., document cameras).
- Operating is equipment (e.g., phones) for OIT staff.
- Salaries and Benefits is OIT staff.
- Software is everything on apps and download site, as well as Canvas.
- Network Upgrades includes wireless infrastructure.
- Audio Visual Services includes Zoom, which has been very accommodating of our needs.

Lynda.com Extension

- Extended for five more years.
- Available to all students and employees.
- Tied in with HR's Cornerstone.

Survey Software – Qualtrics Pricing

- Originally about \$30,000 per year
- When System wanted an enterprise license, went to \$85,000 of which we pay \$49,000
- Tried Qualtrics 360 module
- Qualtrics wants to increase price from \$89,000 to about \$179,000
- There are competitors: Survey Monkey, Redcap, and others
- Some concern about migrating data from Qualtrics
- Question from Koszalinski: Reliability is a concern; Survey Monkey doesn't track data correctly.

Clicker Evaluation

- Currently using Turning Technology – time to do another competitive bid
- Need a vendor with both proprietary device and mobile app because some faculty do not want students using a mobile app (distraction)

- Would like to get to the point that Tech Fee can pay subscription – that opens options to instructors who are concerned about the impact on students of the subscription fee
- Comment from Koszalinski: In Nursing, students spend a lot of money their first year, and faculty don't want to add yet another fee.
- Comment from Rogers: Tough to have to buy a clicker for a single class.
- Comment from Bergman: Have clicker in two classes; it's nothing but a hassle getting the clickers to work, or linking to Canvas (getting points to show up). Students angry about having to buy a clicker for one question a week. Some faculty use them throughout lecture to keep people awake and ask thoughtful questions. Reeves notes that attendance is a big factor in federal requirements. Also trying to leverage Canvas for in-class activities.
- Schedule change if necessary for 2018-2019 school year

College / Department Award Cycle

February 5-9, 2018	Tech Fee request letters and guidelines sent to Colleges/ Units
March 30, 2018	Deadline for submission of all funding request documents
April 27, 2018	TAB makes allocations at April meeting
Early May, 2017	Colleges/Units receive award verification and purchase reimbursement guidelines
	Colleges/Units place orders with vendors
July 1, 2018-March 31, 2019	reimbursement for expenses following standard guidelines

- Generally get \$1.5-\$2 million in requests for about \$1 million in funding.
- OIT admin look for existing solutions, make some proposals, bring to TAB for discussion and approval.

Other Business

- Comment from Rogers: OIT Workshops – all of them are scheduled during class periods and there aren't a lot of options. Could they be spread out before or after classes, or on multiple days? Reeves: We will see what we can do; if you can get seven students together, we'll teach a Lucky 7. Jennings: We will look at alternating dates.
- Comment from Bergman: Could we re-address wifi? For the first three weeks, couldn't get on EDUROAM; still has to sometimes switch between EDUROAM and Open. Jennings: Each wireless access point broadcasts both networks. Can you narrow down by location? Not aware of any reported issues regarding EDUROAM. Reeves: We've added a map showing both indoor and outdoor wifi. If you have trouble connecting outdoors, it might be a gap. Reeves has challenged OIT to connect all the "dots," but has recently learned that the mall is being renovated soon, so holding off on that. If you can call the HelpDesk when you're having trouble, they can look into it. The text message didn't get a lot of response.
- Koszalinski: Using Canvas; seems to be a lot of troubleshooting, especially in getting clicker responses.

Committee Meeting Dates

All meetings at 3:30 pm in 605 Hodges Conference Room

- September 15, 2017
- October 27, 2017
- January 26, 2018
- February 24, 2018
- March 23, 2018
- April 27, 2018

Wrap-Up

- Please contact Reeves with any items for next meeting.
- Students, please bring any concerns you hear.
- Faculty, your input is very welcome.

Meeting Adjourned