TAB Meeting, April 20, 2012

Present: Gregory Billings, Jerry Riehl, Joanne Logan, Robert Fuller, Tim Boruff, Mark Alexander, Jason Smethers, Joel Reeves, David Ratledge, Josha, Keong Yoon, Jonee Lindstrom

2012 Budget – Jerry Riehl

· Where we are and where we're going. This is a proposal and revisions could be made if appropriate.
· Most lines are pretty flat. FY 2012 actuals may not be completely accurate; fiscal year doesn't end for another couple of months.
· Central computer labs upgrades / operations, includes all OIT public labs, apps@ut, flexpod initiative, virtual servers, loaner laptops. Moving forward with $50,000 recurring item to provide 20 Apple loaner machines.
· VolPrint subsidy hasn't been needed; going to remove that item. It's being moved to Mobile Applications. Question: What was the subsidy? Answer: To compensate for student printing charges being lower than actual. Student printing fees are $0.02/side and that has never gone up.
· Blackboard and Blackboard Collaborate moving to Tech Fee from Facilities Fee.
· Question: Why is projected 2013 for student hours in labs less than 2012 actual to date? Planning to cut back? Answer: No, no cuts plan. We think this was an internal coding issue, assigning costs to the wrong service. Question: Is that the same as Instructional Development? Answer: Yes, internal coding / service assignment. That happened in a few places.
· Mobile applications
    o Blackboard Mobile being run through Erik Bledsoe's group in Communications / PR. Expected to launch as an iPhone app this summer, then as an Android app. About 50 colleges and universities currently using these mobile apps. Modules will be
        § Directory (LDAP)
        § Campus maps
        § Transit – fully integrate Parking Services's transit program (real time bus locator)
        § Places
        § Courses – course catalog. Won't have deep links into BB, but do have Blackboard Learn
        § Athletics and events – will include University events
        § News
        § Library
        § Images / videos
    o Question: Parking module that shows how many spots available in each lot (uses lot sensors)? Answer: Maybe down the road.
    o Touchnet Mobile to view statement and pay student fees. HTML based. Does charge a 2.5% surcharge if pay with credit card on phone. No extra charge if pay with eCheck.
· New items
    o Gmail – no budget because don't anticipate costs
    o Question: any new information on Gmail? Answer: Looking into it. Need to get contract in place and then figure out how to provide students the choice. Logistics.
· College and academic units
    o Proposals were due April 16; expecting some late submissions
    o Plans based on Year 2 of 5-year plan. Did not ask for complete update, just Year 2 expenses.
    o Everything so far looks to be in line with 5-year plans.
· Question: This should have been provided prior to the meeting, so that we'd have a good idea of what we were going to discuss. Answer: Did provide a guesstimate two meetings ago. Question: This is more detail than we need, to know whether or not we are willing to approve things. Bylaws say must be provided 48 hours in advance. Answer: Do we need to meet again? Followed last year's schedule. Tried very hard to find meeting dates / times when everyone could attend, and everyone said they could attend these Fridays at 4:00 p.m. Question: Seriousness of this board has decayed. Bylaws may need to be adjusted for attendance. We should emphasize the importance of the meetings, we should follow Robert's Rules, and we should update the bylaws to remove students from the board for not attending. Answer: Let's talk in the next week or so to discuss strategies. Meetings were scheduled for a time when students said they could and would attend. This may be more of an SGA issue of who they're appointing. Comment: Greg will be meeting with Adam about this. Koon suggests that TAB should have some power over appointments, not just the SGA President. Riehl: Will have more conversations about this. Want to do what we can to assist and support this board. Hard to coordinate faculty and staff and students; will always be a challenge. Josh: May need to change the bylaws. You need to attend or not be on the board. If constantly not showing up, don't need to be on the board. This board is and should be

taken very seriously. Alexander: Might help if board meetings were set and stable. Don't accept the appointment if you can't attend those times. Riehl: That's been talked about; that's the way it had been, and still had the issue of students not attending. Maybe need to be less flexible rather than more. But schedules change from semester to semester. Alexander: Maybe bylaws need to account for that, allow option to replace in mid-year, or have proxy. Josh: That's in place and needs to be utilized more. Greg: Appointment from last SGA was lax, and will improve. Josh: Students are appointed for two-year terms. Riehl: Let's discuss this and see what we can do. We want students to participate, we want to meet at a time when students are available. Alexander: 4 p.m. on Friday should not conflict with many student and staff schedules.

- Are we in a position to have a motion to approve, or do we need to meet again? Greg: What's the increase for training and documentation to students on technology use? Riehl: Bills for printing orientation materials haven't come in yet, so actual is significantly lower than it will be at the end of the year. Not significantly higher than 2012 budget.
- Josh moved to approve, Greg second, motion carries.
- Will be posted by Monday on the website.

Projects update

- Holdover from last meeting – Tennessee 101 has been updated.
- mLearning (Mobile Learning) pilot – may be a bit delayed due to someone being out
- eTextbook pilot

Wireless upgrade heat maps

- Humes Hall being worked on this summer.
- Comparison of WAPs in hallways to WAPs in dorm rooms. We expect similar improvements at Presidential with the upgrades. Steve Keys believes that Presidential Court upgrade will provide enough bandwidth to cover that quad area.

Josh is not rotating off; he's been reappointed for another year. Some folks who are rotating off aren't here. Will recognize them at a later time.

Josh moved to adjourn, Greg second.

Jerry thanks everyone for their assistance with all the transitions. Greg thanks Jerry for doing a great job.