STUDENT TAB MEETING

MINUTES, NOVEMBER 15, 2013

Present: Joel Reeves, Mark Alexander, Greg Billings, Jean Derco, Jonathan Jackson, Joanne Logan, Steve Mangum, Leigh Mutchler, Drew Nash, David Ratledge, Anagha Uppal

APPROVAL OF OCTOBER 2013 MINUTES

- Jackson moved, Alexander seconded, motion carried, minutes are approved

LOANER CHARGERS IN COMMONS

- Working on a pilot program
- 6 Dell, 6 Apple for laptops and tablets
- Propose 4-hour limit, keep it in the library, managed through Circulation (haven't yet discussed with Library)
- Need to evaluate availability of electrical outlets; don't want people unplugging OIT or Library equipment to plug in chargers
- Caveats
    o Sign a waiver – non compatible chargers can damage
    o Phone diversity may not be able to accommodate
    o Will evaluate inventory loss each semester; if becomes prohibitive may have to stop program
- Estimate about $1,000 to start
- Will track usage; if more demand than can be met can buy more
- Fee if over time limit like fee for library books
- Ratledge: Library has discussed doing this and is very interested; major concern is liability but waiver might handle that. Ag Campus branch does loan chargers for Dells. Don't know of any issues with incompatible chargers. Of course much smaller scale. Trying to increase outlets; new furniture with outlets.
- Jackson: Will there be publicity? Reeves: Will do something, yes. Would like to have in place by spring semester. Getting the waiver approved. Derco: Student at Tennessee.

LYNDA.COM

- Lynda.com offering remote presentation for TAB on January 17.
- Consider a three-year trial. They have a lot of software that everybody could use. Could probably fund out of reserves, then let group decide after that.
- Nash: Impressed with selection. Derco: Almost 3000 titles, not just software but e.g. project management. Very well done.
- Ratledge: Library interested in Lynda.com for internal faculty/staff training. Reeves: A couple of academic units have asked also.

MICROSOFT OFFICE FOR STUDENTS

- Have transitioned to Office 365 for student email.
- Office 365 ProPlus will be available to students on campus, up to five local installs (Laptop, phone, table). About $12 / month value.
- Working on announcement and distribution for Spring 2014. Will sign contract, build installers, check installers and do internal training before rollout.

GMAIL/GOOGLE APPS UPDATE

- Contract clause signed
- Transitioning users that have a Google UT Team account
- Working on additional integration issues
- Still on track for Spring rollout
- At this time no monetary cost, but UT / OIT time and effort.

TECH FEE-SPONSORED RESEARCH SOFTWARE

- Working on a spreadsheet for licensed software, about $350,000 per year for Mathematica, Matlab, SAS, SPSS, Qualtrics. Not all students use all software, but retail prices can go up to $25,000 per piece. So even if only 500 students are using, cost/student is low compared to retail price.
- Some are licensed for multi-year to get discount; some shared with and partly charged back to other campuses.
- Many available on Apps@UT, shared licenses.

OTHER BUSINESS

- Matt Riley not able to be here today. Just sent Reeves the survey results.
    - More people were satisfied than dissatisfied with services.
    - Will forward with minutes of today's meeting and discuss next month.
- Nash to meet with Robin McNeil about housing labs.
- Uppal just found the people finder directory on the OIT page; concerned about being able to look up full names and email addresses for anyone at the directory. Is that unsafe?
    - Reeves: Can opt out of the directory. We already hide quite a bit of information. Jackson: If coming from off campus, see only name, title, and email.
    - Logan: surprised to see cell phone number. Reeves: Depends on how numbers are stored in Banner. Talking to UT emergency management about UT alerts.
    - Uppal: Phone number is primary concern. Logan: Work phone numbers make sense, but not cell phone numbers. Reeves: Again, it's what's stored as the "local" number.
    - Alexander: Is "major" an academic record? Reeves: Have discussed with FERPA people and it's considered directory information.
    - Mutchler: How to request privacy? Reeves: Through Registrar for students, through HR for staff. Alexander: Can add certain optional information, but can't remove anything.
    - Reeves: Have to integrate a lot of systems, Banner and IRIS.
    - Alexander: At one level of privacy, can't even see that a person is in the system.

- Publicity
  - This group, the Faculty/Staff Library and IT committee have all expressed concerns about not being aware of OIT services
  - IT Weekly sent out every week, but only 600 people on the list. Looking at ways to get that out. Making the archives available through a search engine.
  - Tech Fee page, getting that into the search engine.
  - Will put something into Student@Tennessee about how to get OIT communications.
  - Splashing Tech Fee logo to show what's being Tech Fee funded.
  - Jackson: Can the logo be a link to the Tech Fee page? Reeves and Derco: Yes.
  - Reeves: Have you looked at the new Tech Fee page? Jackson has, Nash has. Log in using the tab at the far right. Committee can see more than non-committee. Showing Tech Fee success stories.
- Jackson: Could we do another survey of meeting times for next semester? Student and faculty schedules shift. Go with majority availability. Maybe meet earlier in the week if possible. Reeves: Will do for next semester. Moving into 2014-2015 will set a time and ask people to keep that in mind as they make the appointments to the committee.

MEETING ADJOURNED