

STUDENT TAB MEETING

MINUTES, APRIL 22, 2016
605 HODGES LIBRARY, 3:30-4:45

ACTION ITEMS

- No new action items.

MEMBERS

Mark Alexander, Tim Boruff, Will Gabelman, **Jennifer Gramling** (for RJ Hinde), Eric Hampton, Benjamin Harmon, **Doug Hawks**, RJ Hinde, Jonathan Jackson, **Larry Jennings**, Willie Kemp, **David Mendez**, **Leigh Mutchler**, **David Ratledge**, **Joel Reeves**, **Katie Singer**, Tese Stephens, Anagha Uppal (bold indicates present)

WELCOME

- This is the last TAB Committee meeting for the 2015-2016 academic year.

UPDATES

QUEUE TV - COMMONS

- Commons display is operational.
- Cost approximately \$5,000 – this price does include hardware.
- Larry Jennings is working on a standard for Digital Signage.

ADDITIONAL DART MACHINES

- This project is moving forward to place a DART in Ayres Hall.

LMS UPDATE

- Functional and Reference scores completed and first bid evaluated; BAFO (best and final offer) due today; 7 day protest period

2016 OIT CUSTOMER SURVEY

- Students
 - Meeting or exceeding minimum expectations in 13 core and 5 local categories
 - Exceeding minimum demand for the most part and significant work to meet highest expectations
 - One area of student concern is online@ UT (Blackboard)
 - Department's ability to access data is an additional area of concern; OIT is currently working on data warehouse at the campus level.
 - Student comments suggest campus WIFI and cellular service needs improvement; OIT is regularly working to improve.
- Faculty
 - Failed to meet minimum expectations in 4 core and 5 local categories
 - Despite 4 core areas not meeting faculty expectations, faculty perceived level of service was higher than students in 10 of 13 core areas.

TECH FEE COLLEGE / DEPARTMENT AWARD CYCLE

- Tech Fee Award recommendations have been shared with the Committee via the Tech Fee site.
- A total of \$2.2 million Tech Fee requests were received. There is \$ 1million to be allocated.
- These requests were summarized by Joel Reeves and Larry Jennings and determined by unit and priority request.
- The Committee reviewed the spreadsheet and discussed priority request #3 from Student Life for a Testing Center Video Recording System, which was not approved due to overall funding constraints. Mark Alexander and David Ratledge both agree that testing accommodations are an important academic element especially for students with disabilities. There can be as many as 50 students at one time in various rooms at Disability Services who are testing. Video surveillance and recording are critical to ensure credibility with faculty as to the integrity of the testing process. During the academic year, Disability Services will need to monitor as many as 2800 exams. Mark Alexander added since moving into the new space at HCB student testing numbers have dramatically increased. Leigh Mutchler asked if ADA funds were available for use to purchase this system rather than using Tech Fee funding. David Ratledge stated he believes this would be a technology based funded purchase.
- Lee Mutchler asked Joel Reeves the process for making Tech Fee purchases? Is there a centralized purchasing process in place? Mr. Reeves stated most purchases that will be made using Tech Fee funding are currently on contract with the University so the lower pricing will already be in place. David Ratledge added if a department makes a purchase that is not on contract and is over \$10,000 they will be required to use the formal bidding process. Mr. Reeves stated all Tech Fee purchases are made through the OIT Business Office. All purchase requests are sent directly to the OIT Business Office and they will make the actual purchase. If a college submits a purchase that has not been awarded by the Committee the OIT Business Office will deny this purchase. There was additional discussion regarding the University's overall purchasing policies.
- Joel Reeves asked for a motion to approve the Tech Fee Awards spreadsheet as presented to the Committee. Motion to approve by Mark Alexander and a second motion to approve was given by David Ratledge. Committee voiced approval with no objections.

- It was noted any reserves will go back into the Tech Fee account; surplus to be used for LMS.
- Amendment: Joel Reeves and Larry Jennings reviewed with David Ratledge and it was determined Library request #3 (20 copies of Roxio Toast 14 and 8 copies of the Roxio Toast 14 High Def / Blu-Ray plugin - \$1359.72) and request #4 (Pro Tools 12 – 3 copies - \$897.00) would be approved for purchase using Tech Fee Award funding.

NEW BUSINESS

- SSID Consolidation
 - Beginning this summer UT-WPA2 will no longer be in service; UTK will be consolidating secure wireless to existing Eduroam and guest access will be consolidated into ut-open for wireless service over the summer and will be in place for the Fall semester.
 - David Ratledge questioned about wireless use for UT visitors. Larry Jennings stated this will be prompted through the capture portal.
 - Eduroam can be used on other campuses. The UTK user must first set up their Eduroam account while at their home campus before they will have access on other campuses. UTK users can connect by using their UTK Net ID and password.
 - Additional information can be located at Eduroam.US
 - OIT recommends users begin transitioning now to Eduroam.

NEXT MEETING

- Last meeting of the 2015-2016 TAB Committee. Thank you to Katie Singer and David Mendez for their student attendance and participation. Next meeting for the 2016-2017 academic year will be in September 2016.

MEETING ADJOURNED