Technology Advisory Board (TAB) Committee
Friday, October 11, 2019

Hodges Library, Conference Room 605

MEETING MINUTES

Attendees: Joel Reeves, **Jennifer Gramling**, **Dr. David Cihak**, **Larry Jennings**, David Ratledge, **Jolyon Gray**, Chandler Lampe, Evan Painter, **Jessie Grieser**, Suehyun Choi, **Nick Corbin**, **Simon Rotzer** (bold indicates present)

1. Welcome
   Larry Jennings welcomed everyone to the October 2019 TAB committee. Meeting began at 3:31 pm.

2. Updates
   - Two-factor authentication (2FA)
   - Two-Factor is required by October 22, 2019 for all students
     1. Nick has asked for OIT swag for the pancake event they are having to get students have 2fa. He was put in contact with Travis Gordon to assist with this.
     2. Jessi asked if we could tie 2FA to registration for current students. Larry said we are still doing big pushes to get people signed up.
   - Sign up at 2fa.utk.edu
   - As of October 9, 2019 - 19,978 students have enrolled in 2FA.
     1. 3,462 Freshman
     2. 4,223 Sophomore
     3. 4,969 Junior
     4. 6324 Senior
     5. 3934 Graduate
   - As of October 9, 2019 - 9,599 still need to enroll.
     1. 1,436 Freshman
     2. 1,811 Sophomore
     3. 1,977 Junior
     4. 2,270 Senior
     5. 1,655 Graduate

3. New Business
   - Software value

Software	Annual Contract Cost	Downloads or Apps@UT	Academic cost/copy	Retail Value	Net Value (Savings)	Cost per student annually
ChemDraw Professional	$13,642.00	274	$546.00	$149,604.00	$135,962.00	$0.47
EndNote X7/X8/X9	$31,155.00	1024	$249.95	$255,948.80	$224,793.80	$1.07

ESRI Arc GIS	$49,000.00	528	$100.00	$52,800.00	$3,800.00	$1.69
JMP Pro and JMP Windows	$5,000.00	2718	$5,000.00	$13,590,000.00	$13,585,000.00	$0.17
Maple	$21,916.66	86	$995.00	$85,570.00	$63,653.34	$0.76
Mathematica	$36,864.98	224	$625.00	$140,000.00	$103,135.02	$1.27
MATLAB	$147,017.60	2343	$500.00	$1,171,500.00	$1,024,482.40	$5.07
Office 365	$293,243.00	28000	$20.00	$560,000.00	$266,757.00	$10.11
Nvivo	$22,845.60	112	$114.00	$12,768.00	-$10,077.60	$0.79
QDA Miner, Wordstat, SimStat for Windows 2017	$4,250.00	85	$1,295.00	$110,075.00	$105,825.00	$0.15
Qualtrics	$133,091.00	2180	$11,081.00	$24,156,580.00	$24,023,489.00	$4.59
QuestionPro	$23,339.80	1540	$180.00	$277,200.00	$253,860.20	$0.80
SAS	$54,145.00	1452	$16,000.00	$23,232,000.00	$23,177,855.00	$1.87
SPSS/22/23/24/25	$59,431.50	1345	$77.00	$103,565.00	$44,133.50	$2.05

- External e-mail tagging
  1. Tag emails originating outside the university
  2. Serve as a reminder that you should not click links or open attachments unless you recognize the sender and know the content is safe.
  3. 2 options
     1. Add a notification to the body of the email

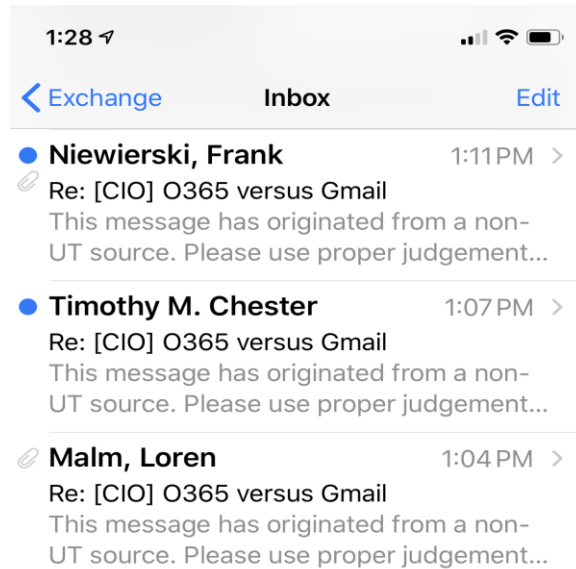Re: [ITSM] Email Access for Individuals with Both Staff and Student Roles

TK The EDUCAUSE IT Service Management (ITSM) Community Group
To ○ ITSM@LISTSERV.EDUCAUSE.EDU
Tue 9/10

Retention Policy DeletedItems-NeverDelete (Never)   Expires Never

(i) The actual sender of this message is different than the normal sender. Click here to learn more.

CAUTION: This email originated from a non-University of Tennessee source. Do not click links or open attachments unless you recognize the sender and know the content is safe.

2. [External] prepended to Subject line

4. Internal E-mail
- utk.edu
- vols.utk.edu
- gapps.utk.edu (UT Gmail)
- utc.edu
- mocs.utc.edu
- utm.edu
- ut.utm.edu
- uthsc.edu
- utsi.edu
- tennessee.edu
- utfi.org
- Questions?
  - Jessi asked about e-mails coming from Cavas. Larry said they are looking at how Canvas e-mails are handled.
  - Working on a pilot group for this. We do not have a live date for this yet. If you would like to be in a pilot group for this please contact Joel Reeves, Larry Jennings or Mary Mebine.

- Jessie asked if there a way to reduce the text so that the preview isn't over run with the external email warning. This is in the works. Nick suggests adding a hyperlink rather than the whole warning message. Jessie said that as faculty they probably receive more external e-mails than they do in house e-mails. She would really like something that left the preview line intact.
- Jolyon said he would like to maybe have a footer. Larry said he will ask.

5. IT Security Awareness Training
- Coming Soon! Training for students
- Available through Canvas
- Takes about 10-15 minutes
- Training covers:
    1. Creating and using good passwords
    2. Social engineering, phishing, scams, and malware
    3. Best practices for working security on- and off-campus
- Tests your knowledge
    1. Jolyon asked if it would be mandatory. Larry said he doesn't believe so but, strongly encouraged.

6. Other Business
- David Cihak in regards to test taking security, is there a University wide license for this. Would IT consider buying this? Jennifer said the lockdown browser is available to everyone through the current program but, the video portion (which is what everyone wants) has the worst pricing. They are trying to deter students from cheating. The provost is now pushing for more online programs. This type of program is needed. Jennifer said she will be mentioning it at the next OPAC meeting. With what the program is charging it is unsustainable to be paid for by the department. Jennifer would like this on the agenda for the next TAB meeting. David suggested course fee but Jennifer said they are trying to steer clear of that. The student would have to be informed during enrollment that additional cost will be incurred for online course to be proctored.
- Nick asked about the VolCard beta on mobile devices. Larry said it is progressing and we have pilot users. An announcement should be coming soon but, a specific date is not given at this time. Nick addressed latency issues with the app. Stating there is a delay in using the app on the phone. Another thing he has heard is Vol Dinning employees do not know this is happening. Larry said he doesn't know how VolCard will handle the instruction. Handling instruction to employees throughout campus for VolCard usage through a mobile phone will be the responsibility of the VolCard office. Contact Bill Strickland at VolCard for additional information. Jolyon stated that depending on how you tap or hold your phone, depends on how fast it is read.

7. Meeting adjourned at 4:25 pm.
   - Next meeting: Friday, November 15, 2019, Hodges Library Conference Room 605

Minutes submitted by: Mary Mebine